

# Vinyl Tile Installation Instructions

## DRY BACK/GLUE DOWN VINYL TILE

### PLEASE READ ALL INSTRUCTIONS CAREFULLY, BEFORE YOU BEGIN INSTALLATION.

#### SUITABLE SURFACES

Smooth, well-bonded solid floors; dry, clean, well cured concrete; wood floors with plywood. All surfaces must be clean and dust free.

#### UNSUITABLE SURFACES

Particleboard or chipboard; concrete surfaces which are below grade and where moisture may be a problem; and any form of embossed floors. Not recommended for laying over floor with under floor heating.

#### PREPARING THE BASE FLOOR

The vinyl tiles, as well as the adhesive, should be allowed to acclimatize at room temperature (approx 20 °C) for 48 hours prior to installation. Carefully check the tiles for any defects before installation. Check that all BATCH NUMBERS and ITEM NUMBERS are the same and that you have purchased sufficient material to complete the job.

All porous surfaces such as cement and plywood, should be sealed with a suitable primer. New concrete floors need to dry out for at least 60 days prior to installation. Wood plank floors require a plywood sub floor.

All nail heads must be driven down below the surface. Securely nail all loose boards. Scrape, plane or fill uneven boards, holes or cracks using floor-leveling compound. Make sure the floor is level clean, dry, free from wax, grease, oil, paint, dust and any other foreign materials, and sealed as necessary before laying tiles.

#### INSTALLATION

##### Planning the floor

Locate and mark the center point of end walls. Strike a chalk line connecting these two points. Locate and mark the center of this line. Using a tile, draw a line through the mark perpendicular to the center line. Strike a chalk line connecting the side walls along the perpendicular.

Prior to applying the adhesive, lay a complete row of tiles along the chalk lines from the center to one side wall and one end wall.

If the distance between wall and edge of the last tile is less than 3" or more than 9", strike a new chalk line 6" from the previous chalk line to establish a starting point. Make sure the tiles joints will fall at least 6" away from any sub floor joints. Tiles cannot be installed over any expansion joints.

For larger areas open several boxes and mix the tile before installing, this will blend any slight color variations there may be.

##### Laying your floor

Apply a high tack universal flooring adhesive as recommended by your flooring retailer using a 1/16" square notch trowel. Follow the recommended open time allowing the adhesive to set until the surface feels slightly tacky. Make sure you test according to the manufactures instructions. Do not cover the chalk lines with the adhesive. Once the adhesive sets, position the first tile along the center chalk line, lay the field area first then complete the boarder. Avoid spreading more adhesive than needed, as the adhesive may lose its open time.

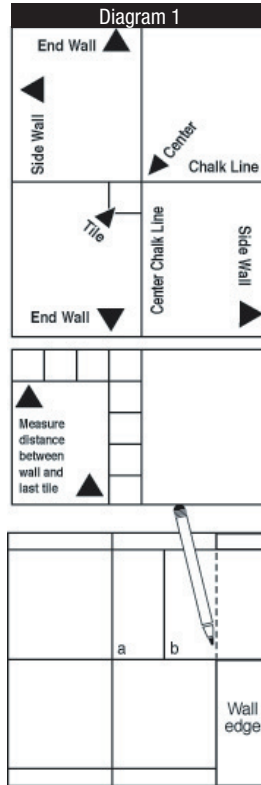
Lay all tiles ensuring a close fit but do not force together. Make sure that the cut edge always faces the wall.

To fit air vents, door frames etc. make a cardboard pattern as a guide and use this to draw an outline on the tile. Cut to shape and check that it fits before adhering. It should fit snugly and should not be forced into place.

Clean all excess adhesive off the tiles as per manufactures label instructions.

##### FINISHING AND MAINTENANCE

With in an hour of installing the complete floor, roll the tile with a 100 lb roller in both directions to flatten any ridges and make the seams level. Clean up any remaining or spilled adhesive with a clean



damp cloth immediately. An hour later re-roll the tile again in both directions.

Allow 5 to 7 days before washing the floor to allow the tiles to adhere to the sub floor. Sweep regularly to remove surface grit and dust. Never use excessive amounts of water when cleaning the tiles - use a damp cloth or mop and rinse with clean water. When necessary, a mild detergent can be added to the water. DO NOT use abrasive cleaners. High heels can damage floors. Use protective pads under furniture.

##### 30 YEAR RESIDENTIAL WARRANTY

Our 30 Year Limited Residential Warranty for vinyl tile means that for thirty years, from the date of purchase, your floor will be free from manufacturing defects; will not wear through or permanently stain from common household stains when installed and maintained according to instructions supplied with each carton. This guarantee applies only to the original purchaser and proof of purchase is required for all claims. The guarantee is for replacement or refund of the vinyl tile only, no labor. Claims for wear must show a minimum dime size area. This guarantee is pro-rated based on the amount of time the floor has been installed. If you wish to file a claim under warranty, contact the authorized dealer where the flooring was purchased.

##### 15 YEAR LIGHT COMMERCIAL WARRANTY

Our 15 Year Limited Commercial Warranty for vinyl tile means that for fifteen years, from the date of purchase, your floor will be free from manufacturing defects; will not wear through. When installed and maintained according to instructions supplied with each carton. This guarantee applies only to the original end user and proof of purchase is required for all claims. The guarantee is for replacement or refund of the vinyl tile only, no labor. Improper installation or workmanship should be directed to the contractor who installed the floor. High heels, spikes shoes, rolling carts, furniture and chairs with out protective pads can damage the floor and are not covered by this warranty.

IMPORTED BY:

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MADE IN CHINA